

Student Dormitory Regulations of Chien-kuo Technology University

I. Daily Routines

1. Office hours of the information counter: 17:30-22:30 (22:00 on Fridays and Saturdays); time for the main gate entrance 05:30-22:30.
2. Office hours on weekends and holidays: 10:00-12:00, 14:00-17:00, 19:00-22:00.
3. Cleaning hours of public areas, 22:30-23:00 every Sunday-Thursday.
4. Evening roll calls will be conducted during 23:00-23:30, from Monday to Thursday. In the case of any absence, the parents shall be informed (for exchange and international students, the office of International Affairs shall be informed.)
5. The application for a late return and an off-campus sleepover needs to be submitted by 22:30 every day. Boarders applying for late return must return by 23:30 (those who have applied for an off-campus sleepover must leave the dormitory by 22:30). Boarders who return after curfew will receive one penalty point; those who do an off-campus sleepover will receive two penalty points, and those who are absent for evening roll call receive three penalty points. Late returners who enter the dormitory after 23:30 are considered as absent and thus receive three penalty points. If boarders accrue nine penalty points, their parents shall be notified by mail (for exchange and international students, the Office of International Affairs shall be notified). Boarders who receive over twenty-seven penalty points shall be expelled from the dormitory.
6. Remote controls and other appliances shall be returned to the office by 22:00.
7. No visitors shall stay in the dormitory after 22:00.
8. Security doors shall not be opened after 23:00.
9. Garbage trucks will be parked at the main gate of the first dormitory from 7:30 to 8:00 every Monday, Wednesday, and Friday. The places for recycling collection: elevator entrances for the first dormitory and parking gates for the second dormitory. Make sure garbage is sorted and tied securely. Unsorted garbage is not allowed to be put into the garbage truck or left at the recycling place.
10. Refrigerators shall be cleaned up at 10:30 pm every Thursday and air-con filters must be washed up and checked during evening roll calls every other Tuesday.

II. For the following events, one labor service or two penalty points administered

1. Unauthorized hosting or accommodation of non-boarders or relatives overnight.
2. Improper use of public appliances or equipment. (Any breakdown or damage will result in a fine equal to the cost of the broken object(s). For more serious cases, the penalty will be doubled.)
3. Trash, shoes and personal belongings left in public areas or hallway.
4. Intentional concealment of any known breach of regulations.
5. Opening of security doors after 23:00 (including staying past curfew in public lounges on the third floor)

III. For the following events, two labor services or three penalty points administered

1. Entering into areas designated for the opposite gender.
2. Illegitimate storage or use of prohibited electric appliances in the dorm room. (except electric fans and hair dryers), or cooking in the dorm room.
3. Pets or any animals kept in the dorm room.
4. Smoking, drinking alcohol, playing Mahjong, and gambling. (According to *Tobacco Hazards Prevention ACT*, smoking in non-smoking areas will result in fines of \$NT 10,000.)
5. Storage of prohibited items, flammable, dangerous and items that obstruct others.
6. Tumult, clamor and loud music in the dorm room (The penalty will be doubled during quiet hours, as well as midterm and final exam weeks.)
7. Impairment of public sanitation and hygiene.
8. Loss of student ID cards or temporary cards without immediate report or with safety concerns.
9. Frequent dismissal of advice from teachers, officials of dormitory student association, and presence of rude behaviors.

Non-boarders who enter student's dormitory without prior permission or violate dormitory regulations shall be punished in accordance with respective university regulations.

IV Supplementary

1. For boarders who receive five penalty points, their parents shall be notified; those who receive ten penalty points shall be punished in accordance with university regulations.
2. Penalty will be aggravated for repeated or intentional breach of regulations. Boarders who commit more serious violations shall be punished in accordance with university regulations, as well as expelled from student dormitories.
3. Boarders who help follow dormitory regulations and are enthusiastic about public affairs shall be rewarded.
4. The allotted time provided for students to stay in the dormitories is one academic year. Any boarders who wish to break the contract and leave early shall apply for dormitory withdrawal and fill out an application form. The paid dormitory fee and deposit cannot be refunded.

Room Number: _____ Signature: _____

Date:

Ensure that the aforementioned regulations are observed. (Personal signature required)